

Constitution of the Business Scholars Program Student Advisory Board

January 14, 2015

I. NAME

The name of this organization is the Business Scholars Program Student Advisory Board (SAB).

II. PURPOSE

The purpose of the SAB is to partner with the Business Scholars Program in order to continue to make the program as beneficial for students as possible by hosting workshops, socials, and communicating the needs of the students to the BSP faculty and staff. A full list of responsibilities and duties include:

- Strengthening the communication and connection between the BSP faculty and staff and the Business Scholars.
- Providing Business Scholar input into key departmental decisions and initiatives.
- Increasing Business Scholar ownership of and participation in the full range of BSP activities and initiatives.
- Assisting in the planning, implementation and evaluation of non-classroom BSP programs such as workshops and other special events. The Student Advisory Board will have as one of its goals an additional workshop per semester in addition to those scheduled by the BSP faculty and staff and one social event per semester.
- Participating whenever possible in those special events where students are recruited for admission into the Business Scholars Program.

III. MEMBERSHIP

The membership of SAB will be comprised of twelve members consisting of four students from each of the sophomore, junior and senior classes. New board members will be selected through an application process in the fall term of each year. A review of each board member and their assigned responsibilities will also be completed by the Chair and Faculty Advisor each fall term.

All members meeting the requirements of their position will be invited to continue as a board member. Members not upholding their responsibilities and duties will be asked to meet with the Chair and Faculty Advisor to determine their desire/ability to continue as a board member. Based on the results of the review meeting, they may be asked to step down from their current position.

Business Scholars will then be invited to apply for the open positions. The BSP Student Advisory Board will then select the new members from the applicant pool.

The SAB faculty advisor is Diane Montgomery. All minutes are forwarded to Diane Montgomery and Jerry Johnson following each meeting.

IV. OFFICERS

Chair: The Chair is responsible for conducting Board meetings, coordinating agenda items, insuring follow-through and completion of actionable items and otherwise managing the business of the Board.

Co-Event Coordinators (2): The Event Coordinators are responsible for scheduling a minimum of one workshop and one BSP social event per semester. They are also responsible for scheduling, marketing, and delegating tasks for each event.

V. MEETINGS

Meetings will take place once every two weeks. If a board member unable to attend the meeting they are responsible for contacting the Chair prior to the meeting. The Chair has the option to call special meetings at any time.

VI. DUES

There will be no dues required to be a member of SAB.

VII. AMENDMENTS

Changes made to this constitution will be discussed with and voted on by the BSP Student Advisory Board.